



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The internet address for GSA Advantage! is:
<http://www.gsaadvantage.gov>.*

**WORLDWIDE FEDERAL SUPPLY SCHEDULE CONTRACT FOR FSC GROUP 738x:
HUMAN RESOURCES AND EEO SERVICES**

595-27: Pre-Employment Background Investigations

CONTRACT NUMBER: 47QSEA18D0002

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

CONTRACT PERIOD: October 29, 2017 THRU October 30, 2022

INQUIRIES, INC.
133 N. WEST STREET
EASTON, MD 21601
<http://www.inquiriesinc.com>
Phone: 410-770-6572
Fax: 443-440-5767

Business Size: Small

Prices Shown Herein are Net (discount deducted)

Price List current through Modification _____, dated _____.

CUSTOMER INFORMATION

1a. Table of Award Special Item Numbers (SIN):

Special Item Number(s)	Pricing and Descriptions
595-27 Pre-Employment Background Investigations	Please see below for pricing and descriptions

1b. Please see below for pricing.

1c. **Labor Category Descriptions:** Not Applicable.

2. **Maximum order:** \$1,000,000

3. **Minimum order:** \$100

4. **Geographic coverage:** The United States, District of Columbia, Hawaii, Puerto Rico, and U.S. Virgin Islands. Other overseas locations can be covered on a case-by-case basis and will be negotiated at the time the order is placed.

5. **Point(s) of production:** Easton, Maryland.

6. **Discount from list prices or statement of net price:** All listed prices are net prices.

7. **Quantity discounts:** Please contact us directly for quantity discount information.

8. **Prompt payments terms:** 2% Net 10 "Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions."

9a. **Acceptance of Government Credit Cards:** Government purchase cards are accepted at or below the micro-purchase threshold.

9b. **Acceptance of Government Credit Cards:** Government purchase cards are accepted at or above the micro-purchase threshold.

10. **Foreign items:** Not applicable.

11a. **Time of delivery:** 48 hours.

11b. **Expedited delivery:** 24 hours.

11c. **Overnight and 2-day delivery:** see items 11a and 11b.

11d. **Urgent requirements:** Not available.

12. **F.O.B. points:** Destination.

13a. **Ordering addresses:** Inquiries, Inc., Attn: Contracts, 133 N. West Street, Easton, MD 21601. Fax: 443-440-5767.

- 13b. **Ordering procedures:** Ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage (<http://www.fss.gsa.gov/schedules>).
14. **Payment address:** Inquiries, Inc., Attn: Accounts Receivable, 133 N. West Street, Easton, MD 21601.
15. **Warranty provisions:** Not applicable.
16. **Export packing charges:** Not applicable.
17. **Terms and conditions of Government purchase card acceptance:** None.
18. **Terms and conditions of rental, maintenance, and repair:** Not Applicable.
19. **Terms and conditions of Installation:** Not Applicable.
20. **Terms and conditions of repair parts indicating dates of parts price list and any discounts from list prices:** Not Applicable.
21. **List of service and distribution points:** Not Applicable.
22. **List of participating dealers:** Not Applicable.
23. **Preventive maintenance:** Not Applicable.
- 24a. **Special attributes:** Not Applicable.
- 24b. **Section 508:** Not Applicable.
25. **Data Universal Number System (DUNS) Number:** 114825974.
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Inquiries, Inc. is registered in the Central Contractor Registration (CCR) database.

THE INQUIRIES, INC. ADVANTAGE

Formed in 2001 as an employment screening company, Inquires, Inc. (Inquiries) has grown by providing organizations with background screening solutions by including personnel suitability and security for employees, contractors and potential hires. Inquiries offers a national footprint, servicing over 5,000 companies in both the public and the private sector. In addition to Department of Homeland Security, Department of Defense and state and municipal government contracts, Inquiries works with private industries in multiple sectors, including staffing, healthcare and transportation.

As a small business with a government facilities clearance and 55 employees, many with secret and top secret security clearances, Inquiries can assist many agencies with contracting requirements.

Inquiries assists organizations with improving the hiring process; mitigating risk while improving accuracy and lowering cost. Our personnel security services encompass “end-to-end” *Biometric Identity Management* solutions, *Adjudication* services (“vetting” of personnel), personnel data management and background investigations/screening.

Inquires serves over 5,000 companies from numerous branches of Federal and State Government as well as, private industry. Our clients screen new hires and contractors, as well as a percentage of their existing employees each year.

Our clients utilize a portfolio of solutions including FBI fingerprint checks, drug screening, credit reports, employment verifications, motor vehicle reports and polygraphs.

Inquires’ clients select our background screening solutions for numerous reasons.

- **Data Accuracy** - The most accurate, current data - Clients that compare search results with other firms often find that Inquiries discovers records the other firms missed.
- **Turn-Around** - 24 to 48 hour average completion on investigations.
- **Privacy focused** - Never re-sell the collected information.
- **Secure Systems** - Secure facility with fail-safe redundancy.
- **Cleared Personnel** – We have 27 secret and top secret cleared personnel.
- **Capacity** - Capacity to handle any volume of screens within expedited timeframes.

PRICING

SEARCH	DESCRIPTION	PRICE W/FF	ADDITIONAL COSTS
County Level Searches	Access to every county courthouse in the United States to retrieve "real time" data as requested	\$11.37	Per Jurisdiction/State/Institute and plus any mandatory fees needed to access information
Statewide Searches	Individual state search with expanded search criteria	\$9.00	Per Jurisdiction/State/Institute and plus any mandatory fees needed to access information
Social Security Verification	Lists names and addresses used with social security number	\$9.47	Per name
International Criminal	International researchers obtains any information available	\$23.68	Per Jurisdiction/State/Institute and plus any mandatory fees needed to access information
Sexual Offender Search	Identifies registered sex offenders (in states where available)	\$9.47	Per name
Worker's Compensation Check	History of claims	\$9.47	Per Jurisdiction/State/Institute and plus any mandatory fees needed to access information
Drug Testing – In Network	5 Panel lab test (amphetamines, cocaine, marijuana, opiate metabolites, phencyclidine)	\$35.04	5 Panel lab test (amphetamines, cocaine, marijuana, opiate metabolites, phencyclidine)
Drug Testing – Out of Network	5 Panel lab test (amphetamines, cocaine, marijuana, opiate metabolites, phencyclidine)	\$25.57	5 Panel lab test (amphetamines, cocaine, marijuana, opiate metabolites, phencyclidine)
Motor Vehicle Search	Motor Vehicle reports throughout the United States	\$7.10	Per Jurisdiction/State/Institute and plus any mandatory fees needed to access information
Credit Check	Employment version	\$9.47	Initial \$80 on-site review fee
Nationwide Wants and Warrants	Shows active warrants nationwide	\$9.47	Per Jurisdiction/State/Institute and plus any mandatory fees needed to access information
Education Verification	Degrees earned, dates of attendance, majors, etc.	\$14.21	Per Jurisdiction/State/Institute and plus any mandatory fees needed to access information

Employment Verification	Provides accurate and complete information regarding employment history	\$14.21	Per Jurisdiction/State/Institute and plus any mandatory fees needed to access information
Professional License Verification	Verified with Licensing Board or Agency	\$14.21	Per Jurisdiction/State/Institute and plus any mandatory fees needed to access information
Civil Court Searches (Upper or Lower)	Per name, County, or jurisdiction for either upper or lower court	\$14.21	Per Jurisdiction/State/Institute and plus any mandatory fees needed to access information
Federal District Court Searches	Access to all Federal District Courts throughout the United States	\$14.21	Per Jurisdiction/State/Institute and plus any mandatory fees needed to access information
Nationwide Criminal Database	Search from following sources: State and County Criminal records; Prison, Parole and Release files; Probation records; Records from other state agencies; Sex and Violent Offenders; Foreign Nationals	\$14.21	Per name
Fingerprint Digitization	Fingerprint cards are digitized into an EFT format to submit to the government	\$28.41	Per card
Fingerprint Services	Standard fingerprinting techniques are used to fingerprint personnel	\$40.25	Per person plus any required state or federal fees

NOTES:

1. Discounts may be negotiated for quantity purchases over 50.
2. All plans can be customized to meet agency specific needs.
3. Fingerprint services at customer site required a minimum of 30 persons or a \$300 fee will be assessed.
4. Travel for services provided out of immediate area will be negotiated at time of contract.